

Providence Players APPROVED 2019-2020

2019-2020 Calendar

- ❖ Four Productions – For non-holiday productions 7 Week Stage Cycles – 36 Uses plus strike (as in prior years and per agreement with the County – Winter show actually spans 8 weeks due to theater access limitations for the James Lee Black History Month celebration – still 36 uses).
- ❖ Schedule has Thursday performances as in prior years.
- ❖ All non-holiday productions are 10 performances – Holiday Production is 9 performances with two Saturday dates having matinee AND Evening shows as in past. Holiday show- continues final Sunday performance at 2 PM with same day strike as in prior years. Holiday show has same theater uses as other productions
- ❖ Schedule maintains general policy of limited planned theater use on Fridays to accommodate other activities in theater.
- ❖ The Easter Holiday always drives the mechanics of the “Winter Show”. Easter falls in April for 2019-20. The “winter show” has been scheduled to be completed before Easter.
- ❖ Production schedule maintains last week/weekend of June open for NVT A One Act Festival.
- ❖ **Items in BLUE are non-production PPF meetings and non-production events and do not involve theater scheduling.**
 - PPF Board Meetings on third Monday (except March)
 - Play Readings second Tuesday – also listed in all months even though we have cut down on the number of play readings
 - PPF Holiday Party on Saturday 1/11/2020 – moved to January as in 2019.
 - PPF Annual Meeting “Penciled In” for 6/8/20 as in recent years.
 - Opening Night/Weekend parties NOT scheduled yet pending Board decision on opening night vs opening weekend.
 - PPF Board Retreat Scheduled for 2/9/2019
- ❖ Calendar feature: Page 2 continues to contain a Summary Guide of the PPF Production Cycles and Key Production Dates and a Summary Guide of PPF Events and Activities (play readings, parties and events, and Board meetings).
- ❖ Audition dates and pickup rehearsals are NOT part of the theater use schedule and must be separately requested and approved by the JL Theater Manager Dan Schrader. They may not necessarily be in the theater. The PPF Board designated James Lee scheduling representative must be copied (via email) on any additional theater/non-theater use time requested/approved by the Theater Manager for a production.
- ❖ Theater use time is our most precious resource, Production Teams (Producer, Director, Designers) shall not cancel theater use time without fully consulting with one another (to see if the theater needs to be accessed by another part of the production team) and notifying the Theater Manager and the PPF Designated Scheduling Rep via email at least two days prior to cancellation to allow for staffing change notices. It is the expectation of the PPF Board that all scheduled weekend theater use time will be utilized by the productions without cancellation.

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Summary Guide: Production Cycle and Key Production Dates

	Fall Production	Holiday Production	Winter Production	Spring Production
Production Cycle (Stage Access)	9/3/19 to 10/20/19	10/31/19 to 12/15/19	2/18/20 to 4/5/20	5/5/20 to 6/21/20
Set Build	9/7/19 & 9/8/19	11/9/19 and 11/10/19	2/29/20 and 3/1/20	5/9/19 and 5/10/19
Tech Weekend	9/20, 9/21, 9/22/18	11/15, 11/16 and 11/17/19	3/6, 3/7, 3/8/20	5/15, 5/16, 5/17/20
Performance Dates	Preview 10/3, 10/4, 10/5, 10/6 (mat), 10/10 (Thur), 10/11, 10/12, 10/13 (mat), 10/17 (Thur), 10/18, 10/19	Preview 12/5, 12/6, 12/7 (2 shows), 12/8 (mat), 12/12 (Thur), 12/13, 12/14 (2 Shows), 12/15 (Mat)	Preview 3/19, 3/20, 3/21, 3/22 (mat), 3/26 (Thur), 3/27, 3/28, 3/29, (mat), 4/2 (Thur), 4/3, 4/4	Preview 6/4, 6/5, 6/6, 6/7 (mat), 6/11 (Thur), 6/12, 6/13, 6/14 (mat), 6/18 (Thur), 6/19, 6/20
Strike Date	10/20/18	12/15/18 Following matinee)	4/5/20	6/21/20

Summary Guide: Providence Players Events and Activities (Non-Theater)

	PPF Play Readings	Parties and Member Events	PPF Board Meetings
July 2018	7/10/18		7/16/19
Aug 2018	8/14/18		8/20/19
Sept 2018	9/11/18		9/16/19
Oct 2018	10/9/18	Opening Weekend Party to Be Scheduled	10/21/19
Nov 2018	11/13/18		11/18/19
Dec 2018	12/11/18		12/16/19
Jan 2019	1/8/19	PPF Holiday Party 1/11/20	1/20/20
Feb 2019	2/12/19		2/8/20 PPF Board Retreat 2/17/20
March 2019	3/12/19	Opening Weekend Party to Be Scheduled	3/23/20
April 2019	4/9/19		4/13/20
May 2019	5/14/19		5/18/20
June 2019	6/17/19	Opening Weekend Party to Be Scheduled PPF Annual Membership Meeting and Board Elections –6/8/19	6/15/20

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July 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 Independence Day Holiday	5	6	7
8	9	10 PPF Play Reading Night	11	12	13	14
15	16 PPF Board Meeting	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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August 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 PPF Play Reading Night	15	16	17	18
19	20 PPF Board Meeting	21	22	23	24	25
26	27	28	29	30	31	

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September 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labor Day	3 PPF Theater Use Rehearsal 6:00 PM –10 PM	4 PPF Theater Use Rehearsal 6:00 PM –10 PM	5 PPF Theater Use Rehearsal 6:00 PM –10 PM	6	7 PPF Theater Use Set Build Weekend 9 AM – 10 PM
8 PPF Theater Use Set Build Weekend 9 AM – 6 PM	9 PPF Theater Use Rehearsal 6:00 PM –10 PM	10 PPF Play Reading Night	11 PPF Theater Use Rehearsal 6:00 PM –10 PM	12 PPF Theater Use Rehearsal 6:00 PM –10 PM	13	14 PPF Theater Use Weekend 9 AM – 10 PM
15 PPF Theater Use Weekend 9 AM – 6 PM	16 PPF Board Meeting	17 PPF Theater Use Rehearsal 6:00 PM –10 PM	18 PPF Theater Use Rehearsal 6:00 PM –10 PM	19 PPF Theater Use Rehearsal 6:00 PM –10 PM	20 PPF Tech Set Up 6:00 PM –10 PM	21 PPF Theater Tech Weekend 9:00 AM –10 PM
22 PPF Theater Tech Weekend 9:00 AM –5 PM	23 PPF Theater Use Rehearsal 6:00 PM –10 PM	24 PPF Theater Use Rehearsal 6:00 PM –10 PM	25 PPF Theater Use Rehearsal 6:00 PM –10 PM	26 PPF Theater Use Rehearsal 6:00 PM –10 PM	27	28 PPF Theater Use Dress Rehearsal 9:00 AM –6 PM
29 PPF Theater Use- Dress Rehearsal 9A M to 5 PM	30 PPF Theater Use Dress Rehearsal 5:00 PM –10 PM					

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October 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 PPF Theater Use Dress Rehearsal 5:00 PM –10 PM	2 PPF Theater Use Dress Rehearsal 5:00 PM –10 PM	3 PPF Student & Senior Preview Performance 7PM 5:00 PM –11PM	4 PPF Performance 7:30 PM 5:00 PM –11 PM	5 PPF Performance 7:30 PM 5:00 PM –11 PM
6 PPF Performance Matinee 2 PM 12 PM-6PM	7	8 PPF Play Reading Night	9	10 PPF Thursday Performance 7:30 PM 5:00 PM –10 PM	11 PPF Performance 7:30 PM 5:00 PM –11 PM	12 PPF Performance 7:30 PM 5:00 PM –11 PM
13 PPF Performance Matinee 2 PM 12 PM-6PM	14 Columbus Day Holiday	15	16	17 PPF Thursday Performance 7:30 PM 5:00 PM –10PM	18 PPF Performance 7:30 PM 5:00 PM –11PM	19 PPF Performance 7:30 PM 5:00 PM –11PM
20 PPF Strike 9 AM – 5 PM	21 PPF Board Meeting	22	23	24	25	26
27	28	29	30	31 PPF Theater Use Rehearsal 6:00 PM –10PM		

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November 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2 PPF Theater Use Rehearsal 9:00 AM – 5 PM
3 PPF Theater Use Rehearsal 9:00 AM – 5 PM	4 PPF Theater Use Rehearsal 6:00 PM –10PM	5 PPF Theater Use Rehearsal 6:00 PM –10PM	6 PPF Theater Use Rehearsal 6:00 PM –10PM	7 PPF Theater Use Rehearsal 6:00 PM –10PM	8	9 PPF Theater Use Set/Build Weekend 9:00 AM – 10 PM
10 PPF Theater Use Set Build Weekend 9:00 AM – 6 PM	11 Veterans Days JLCC Closed	12 PPF Theater Use Rehearsal 6:00 PM –10PM PPF Play Reading Night	13 PPF Theater Use Rehearsal 6:00 PM –10PM	14 PPF Theater Use Rehearsal 6:00 PM –10PM	15 PPF Tech Set Up 6:00 PM –10 PM	16 PPF Theater Tech Weekend 9:00 AM –10 PM
17 PPF Theater Tech Weekend 9:00 AM –5 PM	18 PPF Board Meeting	19 PPF Theater Use Rehearsal 6:00 PM –10PM	20 PPF Theater Use Rehearsal 6:00 PM –10PM	21 PPF Theater Use Rehearsal 6:00 PM –10PM	22 PPF Theater Use Rehearsal 6:00 PM –10PM	23 PPF Theater Use Rehearsal 9:00 AM –10 PM
24 PPF Theater Use Rehearsal 9AM to 5 PM	25 PPF Theater Use Dress Rehearsal 5:00 PM –10PM	26 PPF Theater Use Dress Rehearsal 5:00 PM –10PM	27 PPF Theater Use Rehearsal 5:00 PM –10PM Dress not scheduled because many people travel this date	28 Thanksgiving County Holiday No Access JLCC Closed	29 Thanksgiving County Holiday No Access JLCC Closed	30 Thanksgiving County Holiday No Access JLCC Closed

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December 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Thanksgiving County Holiday No Access JLCC Closed	2 PPF Theater Use Dress Rehearsal 5:00 PM –10PM	3 PPF Theater Use Dress Rehearsal 5:00 PM –10PM	4 PPF Theater Use Dress Rehearsal 5:00 PM –10PM	5 PPF Student & Senior Preview Performance 7PM 5:00 PM –11PM	6 PPF Performance 7:30 PM Use 5PM –11PM	7 PPF TWO Performances Matinee 2:00 PM Evening 7:30 PM Use 11 am –11 PM
8 PPF Performance Matinee 2 PM 12 PM – 6 PM.	9	10 PPF Play Reading Night	11	12 PPF Thursday Performance 7:30 PM Use 5 PM –11PM	13 PPF Performance 7:30 PM Use 5PM –11PM	14 PPF TWO Performances Matinee 2:00 PM Evening 7:30 PM Use 11 am –11 PM
15 PPF Performance Matinee 2 PM 12:00 PM – 9 PM Strike After Show.	16 PPF Board Meeting	17	18	19	20	21
22	23	24 Christmas Holiday JL Closed	25 Christmas Holiday JL Closed	26	27	28
29	30	31				

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January 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 New Year's Day Holiday	2	3	4
5	6	7	8	9	10	11 Winter Fest Party
12	13	14 PPF Play Reading Night	15	16	17	18
19	20 PPF Board Meeting	21	22	23	24	25
26	27	28	29	30	31	

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February 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Possible Date for JL Black History Month Celebration
2	3	4	5	6	7	8 PPF Board Retreat Possible Date for JL Black History Month Celebration
9	10	11 PPF Play Reading Night	12	13	14	15 JLCC Closed
16 JLCC Closed	17 President's Day Holiday PPF Board Meeting	18 PPF Theater Use Rehearsal 6:00 PM –10PM	19 PPF Theater Use Rehearsal 6:00 PM –10PM	20 PPF Theater Use Rehearsal 6:00 PM –10PM	21	22 Possible Date for JL Black History Month Celebration
23 PPF Theater Use Rehearsal 9:00 AM –5PM	24 PPF Theater Use Rehearsal 6:00 PM –10PM	25 PPF Theater Use Rehearsal 6:00 PM –10PM	26 PPF Theater Use Rehearsal 6:00 PM –10PM	27 PPF Theater Use Rehearsal 6:00 PM –10PM	28	29 Possible Date for JL Black History Month Celebration

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March 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 PPF Theater Use Set Build Weekend 9 AM – 5 PM	2 PPF Theater Use Rehearsal 6:00 PM –10PM	3 PPF Theater Use Rehearsal 6:00 PM –10PM	4 PPF Theater Use Rehearsal 6:00 PM –10PM	5 PPF Theater Use Rehearsal 6:00 PM –10PM	6 PPF Theater Use Tech Set Up 6:00 PM –10PM	7 PPF Theater Use Rehearsal Tech Weekend 9:00 AM –10 PM
8 PPF Theater Use- Tech Weekend 9AM to 5 PM	9 PPF Theater Use Rehearsal 6:00 PM –10PM	10 PPF Theater Use Rehearsal 6:00 PM –10PM PPF Play Reading Night	11 PPF Theater Use Rehearsal 6:00 PM –10PM	12 PPF Theater Use Rehearsal 6:00 PM –10PM	13	14 PPF Theater Use Rehearsal Dress Weekend 9:00 AM – 6 PM
15 PPF Theater Use- Dress Weekend Rehearsal 9AM to 5 PM	16 PPF Theater Use Rehearsal 6:00 PM –10PM	17 PPF Theater Use Dress Rehearsal 5 PM – 10 PM	18 PPF Theater Use Dress Rehearsal 5 PM – 10 PM	19 PPF Student & Senior Preview Performance 7PM 5:00 PM –11PM	20 Theater Performance 7:30 5:00 PM –11PM	21 Theater Performance 7:30 5:00 PM –11PM
22 PPF Theater Performance Matinee 2 PM 12 PM-6PM	23 PPF Board Meeting	24	25	26 PPF Thursday Performance 7:30 PM Use 5 PM –11PM	27 Theater Performance 7:30 5:00 PM –11PM	28 Theater Performance 7:30 5:00 PM –11PM
29 31 PPF Theater Performance Matinee 2 PM 12 PM-6PM	30	31				

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April 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 PPF Thursday Performance 7:30 PM Use 5 PM –11PM	3 Theater Performance 7:30 5:00 PM –11PM	4 Theater Performance 7:30 PM Use 5 PM –11PM
5 PPF Theater Use Strike 9 AM – 5 PM	6	7 PPF Play Reading Night	8	9	10 Good Friday	11
12 Easter	13 PPF Board Meeting	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

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May 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 PPF Theater Use Rehearsal 6 PM – 10 PM	6 PPF Theater Use Rehearsal 6:00 PM –10PM	7 PPF Theater Use Rehearsal 6 PM – 10 PM	8	9 PPF Theater Use – set build weekend 9:00 AM –10 PM
10 PPF Theater Use Set Build Weekend 9:00 AM – 5 PM Mother's Day	11 PPF Theater Use Rehearsal 6:00 PM –10PM	12 PPF Theater Use Rehearsal 6:00 PM –10PM PPF Play Reading Night	13 PPF Theater Use Rehearsal 6:00 PM –10PM	14 PPF Theater Use Rehearsal 6:00 PM –10PM	15 PPF Theater Use Tech Set Up 6:00 PM –10PM	16 PPF Theater Use Rehearsal Tech Weekend 9:00 AM –10 PM
17 PPF Theater Tech weekend 9:00 AM –5 PM	18 PPF Board Meeting	19 PPF Theater Use Rehearsal 6:00 PM –10PM	20 PPF Theater Use Rehearsal 6:00 PM –10PM	21 PPF Theater Use Rehearsal 6:00 PM –10PM	22 PPF Theater Use Rehearsal 6:00 PM –10PM	23 No Access James Lee Closed
24 No Access	25 Memorial Day	26 PPF Theater Use Rehearsal 6:00 PM –10PM	27 PPF Theater Use Rehearsal 5:00 PM –10PM	28 PPF Theater Use Rehearsal 6:00 PM –10PM	29 PPF Theater Use Rehearsal 6:00 PM –10PM	30 PPF Theater Use Dress Rehearsal 9:00 AM – 6 PM
31 PPF Dress Rehearsal 9:00 AM – 6 PM						

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June 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 PPF Theater Use Dress Rehearsal 5 PM – 10 PM	2 PPF Theater Use Dress Rehearsal 5 PM – 10 PM	3 PPF Theater Use Dress Rehearsal 5 PM – 10 PM	4 PPF Student & Senior Preview Performance 7PM 5:00 PM –11PM	5 PPF Performance 7:30 PM Use 5PM –11PM	6 PPF Performance 7:30 PM Use 5PM –11PM
7 PPF Theater Performance 2:00 PM Use 12 PM –6 PM	8 PPF ANNUAL MEETING	9 PPF Play Reading Night	10	11 PPF Thursday Performance 7:30 PM Use 5 PM –11PM	12 PPF Performance 7:30 PM Use 5PM –11PM	13 PPF Performance 7:30 PM Use 5PM –11PM
14 PPF Theater Performance 2:00 PM Use 12 PM –6 PM	15 PPF Board Meeting	16	17	18 PPF Thursday Performance 7:30 PM Use 5 PM –11PM	19 PPF Performance 7:30 PM Use 5PM –11PM	20 PPF Performance 7:30 PM Use 5PM –11PM
21 PPF Theater Set Strike 9AM-5 PM Fathers Day	22	23	24	25	26	27
28	29	30				